



Dear Parents,

On the back of this page is the **Student Emergency Information/ESP Registration Form**. This form is **required to be on file for ALL students**. In the event you cannot be reached, this form gives the school permission to have your child treated by emergency medical personnel. State licensing and the Archdiocese of Atlanta require this information be on file in the school office.

Please complete the front AND back of this form entirely (every field must have an answer). If a field doesn't apply to you or your child, please mark "N/A" in that space.

Students not picked up by 3:30 p.m. (Monday, Tuesday, Thursday, and Friday) and 2:45 p.m. (Wednesday) will automatically check in to ESP.

Charges for ESP are as follows:

Registration: \$25.00 per child

Early Morning ESP (6:50-7:40am) fees: \$2.00 per child, per day

Weekly ESP fees:

\$54/1 child

\$64/2 children

\$74/3 children

\$84/4 children

Drop-in Rates: \$20 per child, per day – (24 hour notice required)

A \$40.00 weekly late fee applies to past due accounts.

A \$5.00 per minute/per child late fee will be charged after 6:00pm.

All ESP Charges are assessed through FACTS. Fees are charged on Monday for the previous week's ESP usage.

Please see the Parent/Student Handbook for detailed information regarding ESP.

We agree to support and be governed by the rules and regulations stated in the Parent/Student Handbook of St. John the Evangelist School. I understand I will be charged the \$5.00 per minute/per child late fee for students picked up after 6:00pm. This fee is due on the day of service.

Parent or Guardian Signature

Date

Parent or Guardian Name (PLEASE PRINT)

